

# OLYMPIAN ACADEMY OF COSMETOLOGY

## COURSE OUTLINE: Cosmetology

SOC: 39-5010 / CIP: 12.0401

**DESCRIPTION:** The primary purpose of the Cosmetology Course is to train the student in the basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to pass the State Board examination and for competency in job entry level positions in Cosmetology or related career field.

**OBJECTIVES:** Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice proper grooming and effective communications skills and visual poise.
3. Understand employer employee relationships and respect the need to deliver worthy service for value received.
4. Perform the basic manipulative skills including hair styling, shaping, bleaching, tinting, chemical reformation, scalp/hair conditioning, facials, manicures, pedicures and nail extensions.
5. Perform the basic analytical skills to determine proper makeup, hairstyle, and color application for the client's best overall look.
6. Apply the theory, technical information and related matter to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, fashions, and methods for career development in cosmetology and related fields.

**FORMAT:** The clock hour education is provided through a sequential set of learning steps which address specific tasks necessary for state board preparation, graduation and job entry level skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative, and productive career oriented activities. The course is presented through well-developed lesson plans, which reflect current educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Students will demonstrate their knowledge of cosmetology theory and application ability through their completion of required practical and clinical activities. Audio-visual aids, guest speakers and other related learning methods are used in the course.

**REFERENCES:** Students follow Milady's Revised Standard Textbook of Cosmetology and Standard System of Salon Skills. A comprehensive library of references, periodicals, books, texts, standard dictionary, dictionary of medical terms, standard textbooks, anatomy charts and audio/video tapes are available to support the course of study and supplement the students' training. Students should avail themselves of the opportunity to use these extensive materials.

**GRADING PROCEDURES:** Students are assigned theory study and a minimum number of practical experiences. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion ONLY when rated as satisfactory or better. Practical skills are evaluated according to test procedures, performance standards established by the state licensing agency, and set forth in the Practical Skills Evaluation Criteria. Students must maintain a theory grade average of 75% and complete of all written and practical requirements including the final written and practical examination with passing score prior to graduation. Students must make up failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

91 – 100 Excellent	75 – 80 Satisfactory
81 – 90 Above Average	below 75 Unsatisfactory

### 1600 HRS | SUBJECT/ UNIT

#### Cosmetology Curriculum

75 THEORY - CLASSROOM INSTRUCTION: Limited to Orientation, Career Information, State Laws and Regulations, Professional Image, First Aid, Chemistry, Electricity, Job Seeking and Professional Ethics

The following subjects include related Theory, Anatomy, Physiology, Preparation, Skill Procedures, Practices, Products, Tools, Materials, Equipment, and Implements Use and Safety, Hair Analysis, Client Consultation, Record keeping and Safety.

75 STERILIZATION, SANITATION, BACTERIOLOGY: Health, Public Sanitation, Methods, Chemical Agents, Types, Classifications, Bacterial Growth, Biology, Infections, Infection Control, Products, Tools, Equipment Use and Safety

75 SHAMPOO, RINSES, SCALP TREATMENTS: Principles and Techniques of Treatments and Disorders of the Hair and Scalp and Related Chemistry

200 CHEMICAL REARRANGING: Principles and Techniques of Sectioning, Wrapping, Processing, Curling, and Relaxing

150 HAIRSTYLING: Principles and Techniques of Wet Styling, Blow Drying and Waving, Finger Waving, Hair Pressing, Wigs and Hairpieces

125 HAIR COLORING - BLEACHING: Principles and Techniques of Temporary, Semi-Permanent, Permanent Colors, Bleaching, Tinting, Toning, Frosting, Special Effects, and Corrective Techniques

200 HAIR CUTTING: Principles and Techniques of Sectioning, Removing Length or Bulk with Razor, Scissors, Clippers, Shears

175 FACIALS: Principles and Techniques of Skin Chemical Procedures, Theory of Massage, Facial Treatments, Cosmetic Application, Artificial Eyelashes, Removal of Unwanted Hair, Lash/Brow Tinting, and Light Therapy

175 MANICURING, PEDICURING, NAIL EXTENSIONS: Principles and Techniques of Theory of Massage, Manicuring, Pedicuring, and Advanced Nail Techniques

50 SALON BUSINESS, RETAIL SALES: Fundamentals of Business Management, Opening a Salon, Business Plan, Written Agreements, Licensing Requirements and Regulations, Laws, Salon Operations, Policies, Practices, Compensation Packages, Payroll Deductions, Telephone Use, Advertising, Sales, Communications, Public/Human Relations, Insurance, and Salon Safety

300 MISCELLANEOUS: To be assigned by the Instructor to strengthen student performance. May include supervised field trips and related training.

### 1600 TOTAL HOURS

The above hour requirement must be met by each student in each category in order for the earned hours to be accepted by the state licensing board for examination. The portion of creative preference hours is to be applied as needed in curriculum related areas or if a student desires to specialize in a specific area.