

COURSE OUTLINE: Cosmetology

SOC: 39-5010 / CIP: 12.0401

DESCRIPTION: The primary purpose of the Cosmetology Course is to train the student in the basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to pass the State Board examination and for competency in job entry level positions in Cosmetology or related career field.

OBJECTIVES: Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Practice proper grooming and effective communications skills and visual poise.
3. Understand employer employee relationships and respect the need to deliver worthy service for value received.
4. Perform the basic manipulative skills including hair styling, shaping, bleaching, tinting, chemical reformation, scalp/hair conditioning, facials, manicures, pedicures and nail extensions.
5. Perform the basic analytical skills to determine proper makeup, hairstyle, and color application for the client's best overall look.
6. Apply the theory, technical information and related matter to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to techniques, trends, fashions, and methods for career development in cosmetology and related fields.

FORMAT: The clock hour education is provided through a sequential set of learning steps which address specific tasks necessary for state board preparation, graduation and job entry level skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative, and productive career oriented activities. The course is presented through well-developed lesson plans, which reflect current educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Students will demonstrate their knowledge of cosmetology theory and application ability through their completion of required practical and clinical activities. Audio-visual aids, guest speakers and other related learning methods are used in the course.

REFERENCES: Students follow Milady's Revised Standard Textbook of Cosmetology and Standard System of Salon Skills. A comprehensive library of references, periodicals, books, texts, standard dictionary, dictionary of medical terms, standard textbooks, anatomy charts and audio/video tapes are available to support the course of study and supplement the students' training. Students should avail themselves of the opportunity to use these extensive materials.

GRADING PROCEDURES: Students are assigned theory study and a minimum number of practical experiences. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion ONLY when rated as satisfactory or better. Practical skills are evaluated according to procedures, performance standards established by the state licensing agency, and set forth in the Practical Skills Evaluation Criteria. Students must maintain a theory grade average of 75% and complete of all written and practical requirements including the final written and practical examination with passing score prior to graduation. Students must make up failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

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| 91 – 100 Excellent | 75 – 80 Satisfactory |
| 81 – 90 Above Average | below 75 Unsatisfactory |

1500 HRS | SUBJECT/ UNIT

Cosmetology Curriculum

- 100 ORIENTATION: School Rules and Regulations, Professional and Personal Development, Professional Ethics, Professional Hygiene and Good Grooming, Personality Development, Employee and Client Relationship, Public Relations, Salesmanship, Business Administration Related to Beauty, Salon Operations, Payroll Record Keeping & Taxes, Seeking Employment and Sanitation and Sterilization.
- 100 SHAMPOO AND RELATED THEORY: Types, Chemistry and Safety Precautions
- 50 HAIR & SCALP TREATMENTS - RELATED THEORY: Scalp Treatments & Manipulations, Hair Treatments, Related Knowledge, the Skin & Scalp, Disorders of the Skin, Scalp, & Hair, Light Therapy and Safety Precautions.
- 200 PERMANENT WAVING AND RELATED THEORY: Scalp & Hair Analysis, Chemistry of Cold Waving, Principal Actions in Cold Waving, Curling Rods, Procedures, Normal, Tinted, Bleached, Problem Hair, Record Cards/Release Statements and Safety Precautions.
- 50 CHEMICAL HAIR RELAXING AND RELATED THEORY: Classifications, Analysis of Hair, Chemistry of Relaxers, Procedures Normal, Tinted, Problem Hair, Conditioners, Record Cards/Release Statements and Safety Precautions
- 200 HAIR COLORING AND RELATED THEORY: Classifications, Analysis of Hair, Chemistry of Color, Procedures Permanent Tints, Bleaching, Corrective Work, Lash & Brow Tints, Record Cards/Release Statements and Safety Precautions
- 100 MANICURING AND RELATED THEORY: Equipment, Implements, Cosmetics, & Materials, Types, Related Anatomy, Procedures, Repair Techniques, The Nail; Disorders of the Nail, Pedicuring, Artificial Nails, Release Statements and Safety Precautions
- 50 FACIALS AND RELATED THEORY: Types, Chemistry of Cosmetics, Structure of the Skin, Manipulations, Make-Up, Arches, Temporary Hair Removal and Safety Precautions
- 500 HAIRSTYLING / HAIRCUTTING AND RELATED THEORY: Handling of Implements Used, Molding Arches and Lines, Finger Waves, Pin Curls, Stems & Bases, Roller Curls Stems and Bases, Style Patterns Artistry in Hairstyling, Comb-Out Techniques, Iron Curling, Blow Waving, Basic Shaping and Thinning, Style Cutting and Safety Precautions
- 75 CHEMISTRY: Organic and inorganic chemistry, forms of matter, pH and pH scale, oxidation and reductions reactions and the chemistry of shampoos, cold waving, relaxers, color and cosmetics.
- 75 SALON BUSINESS: Fundamentals of Business Management, Opening a Salon, Business Plan, Written Agreements, Licensing Requirements and Regulations, Laws, Salon Operations, Policies, Practices, Compensation Packages, Payroll Deductions, Telephone Use, Advertising, Sales, Communications, Public/Human Relations, Insurance, Salon Safety

1500 TOTAL HOURS

The above hour requirement must be met by each student in each category in order for the earned hours to be accepted by the state licensing board for examination. The portion of creative preference hours is to be applied as needed in curriculum related areas or if a student desires to specialize in a specific area.